

**Town of Peace River Library Board
Board Meeting – Agenda
March 24th, 2024 5:30 PM
Peace River Municipal Library & Zoom**

1) Call to order 5:43pm

2) Land and Indigenous Peoples Acknowledgement

The Peace River Municipal Library is located within Treaty 8 Territory and within Métis Nation District 14. We acknowledge that the Library is on the traditional homeland of the Dane-Zaa (den ay zah), Nehiya (knee hee ow), Dene Tha' (den ay tah, and Métis (may tee) peoples. We commit to providing services that add value to the Indigenous peoples in our community and to ensure Indigenous peoples are welcomed in and represented at the Peace River Municipal Library.

3) Welcome and Introduction

Present: Dianne Lavoie, Jennifer Willox, Channing MacDonald, Cathy Hewko, Priscilla Lalonde
Regrets: Marc Boychuk

4) Approval of Agenda

2024.03.21.01 Motion to approve the agenda for the meeting as presented (Willox/Lalonde) Carried.

5) Approval of Meeting Minutes

2024.03.21.02 Motion to approve the February 8/24 Board Meeting minutes and the March 5/24 Special Meeting minutes as presented (Willox/Lalonde) Carried

6) Reports

- a) Director Report – Accepted as information
- b) M.D. of Peace Library Cardholders and Borrowers: An Overview – Accepted as information

7) Finance & Resource Development

- a) Grants – Accepted as information
- b) Financial Update

2024.03.21.03 Motion for accept the financial update report as presented (Lalonde/Hewko) Carried.

8) Unfinished

- a) Memberships with LAA, ALTA
Discussion regarding benefits of membership for the Library Association of Alberta (LAA) and Alberta Library Trustees Association (ALTA). Discussion regarding ALTA will be tabled to next meeting.

2024.03.21.04 Motion to approve purchase of membership LAA for this year (Lalonde/Hewko) Carried.

- b) Response to briefing note – Library staff have developed a plan to address the briefing note and prepare a response. An email was sent to the CAO as discussed in the previous meeting.

9) New Business

- a) Plan of Service Process
Discussion regarding process for requesting input from various stakeholders in the community.
2024.03.21.05 Motion to approve the plan of service process as presented (Lalonde/Hewko) Carried.
- b) Library Board Application – Applications for Library Board members have been received: Myrna Makkonen and Telayne Phelps

10) Advocacy & Planning

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- a) APLAC Update – Channing has accepted the position of Chair on the Alberta Public Library Administrators’ Council (APLAC) for a 1-year term.

11) Human Resources & Policy

- a) Director Vacation
The Library Director will be away on vacation - March 25,26, 27

12) Board Development

- a) Peace Library System Symposium (<https://www.peacelibrarysystem.ab.ca/News-Notes/2024/Spring/PLS-Symposium>)
The symposium is May 31 in Grande Prairie – there is a stream for Trustees if interested

13) In Camera

Items discussed in camera are considered confidential and are not to be discussed outside of those present during the in-camera session. Any members joining the in-camera session are prohibited from recording the session. Those who are joining the session virtually must ensure that they are doing so with adequate privacy to ensure no other persons are privy to the conversation.

2024.03.21.06 Motion to move in camera (Lavoie/Lalonde) Carried.

2024.03.21.07 Motion to move out of camera (Lavoie/Hewko) Carried.

2024.03.21.08 Motion to recommend Myrna Makkonen and Telayne Phelps for Trustees on the TPRLB. (Lalonde/Lavoie) Carried.

- 14) Next Meeting:** Thursday, April 11, 2024 @ 5:30

- 15) Adjourn 7:34 pm**