

Town of Peace River Library Board
Board Meeting – Minutes
May 9th, 2024 5:30 PM
Peace River Municipal Library & Zoom

1) Call to order 5:32pm

2) Land and Indigenous Peoples Acknowledgement

The Peace River Municipal Library is located within Treaty 8 Territory and within Métis Nation District 14. We acknowledge that the Library is on the traditional homeland of the Dane-Zaa (den ay zah), Nehiya (knee hee ow), Dene Tha' (den ay tah, and Métis (may tee) peoples. We commit to providing services that add value to the Indigenous peoples in our community and to ensure Indigenous peoples are welcomed in and represented at Peace River Municipal Library.

3) Welcome and Introductions

Present: Jennifer Willox, Dianne Lavoie, Priscilla Lalonde, Channing MacDonald, Cathy Hewko, Marc Boychuk, Wanda Lauren. Regrets: Telayne Phelps, Myrna Maloney

4) Approval of Agenda

2024.05.09.01 Motion to approve the agenda for the meeting as presented (Willox/Hewko) Carried

5) Approval of Meeting Minutes

a) April 11th, 2024

2024.05.09.02 Motion to accept the minutes from the April 11, 2024 meeting as presented. (Lavoie/Willox) Carried

6) Finance & Resource Development

a) Financial Update.

2024.05.09.03 Motion to accept the financial update as presented (Lavoie/Hewko) Carried

7) Reports

a) Director Report - Accepted as information

b) Overdue: The Case for Canada's Public Libraries (recommended pages 24-46, 50-56)
Accepted as information

c) Best Practices for Public Libraries in Alberta (recommended pages 5-8, 14-15).
Accepted as information

8) Unfinished Business

a) Response to briefing note - The information below was presented and accepted as information.

i) Programs & Services

ii) Funding Advocacy

iii) Municipal Service and Fundraising

iv) Local Appropriation

v) 2021 vs. 2022

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- vi) Visits, Visits per Hour, and Investment per Visit
- vii) Library Hours of Service
- viii) Value Generated

9) New Business

- a) Library Board Application – Wanda Laurin. New applicant for board trustee had the opportunity to meet the board and sit in on the board meeting. Introductions and opportunity for questions.
- b) Summer Hours

2024.05.09.04 Motion to approve summer hours change to close on Saturdays to provide programming off site (July & August) (Boychuk/Willox) Carried

10) Advocacy & Planning

- a) FOL AGM – May 16th @ 5:30. Marc Boychuk to attend and represent the board.

11) Human Resources & Policy

- a) Director Performance Review - Performance review of the Library Director will be conducted in the Fall. Discussion at the next meeting.

12) Board Development

- a) **Alberta Library Trustees Association** - Board is registered. Library director will send information to board members.

13) In Camera

Items discussed in camera are considered confidential and are not to be discussed outside of those present during the in-camera session. Any members joining the in-camera session are prohibited from recording the session. Those who are joining the session virtually must ensure that they are doing so with adequate privacy to ensure no other persons are privy to the conversation.

2024.05.09.05 Motion to go in camera 7:32 (Boychuk/Hewko) Carried

2024.05.09.06 Motion to go out of camera 7:36 (Boychuk/Lavoie) Carried

2024.05.09.07. Motion to recommend Wanda Laurin’s application for PRLB Trustee to the Peace River Town Council. (Lalonde/Hewko) Carried

14) Next Meetings

- a) Thursday, June 13th, 2024 at 5:30 pm

15) Adjourn: 8:00pm