

**Town of Peace River Library Board
Board Meeting – Minutes
April 11th, 2024 5:30 PM
Peace River Municipal Library & Zoom**

1) Call to order 5:38pm

2) Land and Indigenous Peoples Acknowledgement

The Peace River Municipal Library is located within Treaty 8 Territory and within Métis Nation District 14. We acknowledge that the Library is on the traditional homeland of the Dane-Zaa (den ay zah), Nehiya (knee hee ow), Dene Tha' (den ay tah, and Métis (may tee) peoples. We commit to providing services that add value to the Indigenous peoples in our community and to ensure Indigenous peoples are welcomed in and represented at the Peace River Municipal Library.

3) Welcome and Introductions

Present: Jennifer Willox, Priscilla Lalonde, Marc Boychuk, Dianne Lavoie, Telayne Phelps, Myrna Makkonen, Channing MacDonald, Cathy Hewko, Irene Nadeau

4) Approval of Agenda

2024.04.11.01 Motion to approve the agenda for the meeting as presented (Phelps, Hewko)

5) Approval of Meeting Minutes

a) March 21, 2024 – Board Meeting

2023.04.11.02 Motion to approve the minutes for the March 21st meeting with the following change: In the header *Board Meeting – Agenda* is changed to *Board Meeting- Minutes*. (Lavoie, Lalonde)

6) Reports

a) Director Report – Accepted as information

The Library Director will forward a letter to Peace River Town Council and the Director of Protective Services regarding the escalating issues faced by library staff. Additionally, the library has been approved for additional security cameras.

b) Technical Services Report – Accepted as information

c) Plan of Service 2022-2024 – Evaluation – Accepted as information

7) Finance & Resource Development

a) Financial Update

2024.04.11.03 Motion to accept the financial update as presented (Lalonde, Willox) Carried.

b) Year-End Review

Library Director will be scheduling the financial review for May or June depending on their availability.

8) Unfinished Business

a) Membership with ALTA

Discussion regarding purchasing a one- year membership and re-evaluating utilization prior to renewal.

2024.04.11.04 Motion to approve purchase of membership with the Alberta Library Trustees Association (ALTA) for one year. (Lavoie, Lalonde) Carried.

b) Response to briefing note

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Library staff continue to gather data to compile into a report in response to the briefing note. Marc Boychuk provided an update regarding meetings with CAO and Town Council.

9) New Business

- a) Library Board Application – Irene Nadeau

The applicant introduced herself, after which both the applicant and board members had the opportunity to seek clarification and ask any questions. Upon receiving information regarding the role of the TPRLB, the applicant requested that her application not proceed at this time.

10) Advocacy & Planning

- a) FOL Advertising

Friends of the Library (FOL) is advertising for new members.

- b) Did You Know? Public Computers

Public computers are being utilized in record numbers by members of the community. In March, the library broke their record for the highest number of public computer sessions with 1129 sessions. The previous record was set in February.

11) Human Resources & Policy - Tabled

12) Board Development - Tabled

13) In Camera

Items discussed in camera are considered confidential and are not to be discussed outside of those present during the in-camera session. Any members joining the in-camera session are prohibited from recording the session. Those who are joining the session virtually must ensure that they are doing so with adequate privacy to ensure no other persons are privy to the conversation.

14) Next Meetings

- a) Thursday, May 9th, 2024 at 5:30 pm; June 13, 2024

15) Adjourn 6:49pm