

TITLE	DATE PASSED	REPLACES
Programs Policy	October 5, 2023	NEW
POLICY #	SECTION	DATE LAST REVIEWED
4_OP.05.2023	4_OPERATIONS	

Purpose: To provide guidance regarding library programming and programs hosted at the library.

1. General

- 1.1. Programs shall support the strategic priorities of the Peace River Municipal Library’s Plan of Service and respond to community needs and interests.
- 1.2. Peace River Municipal Library may facilitate and/or host programs at the library or as outreach at other locations in Peace River or in the broader Peace River community.
- 1.3. The library cannot ensure the currency, relevance, accuracy, or completeness of any information, product, or process shared in the programs presented.¹

2. Library Programs

- 2.1. Library programs may be facilitated by library staff or by a library-approved facilitator.
- 2.2. When working with vulnerable persons (e.g. children, newcomers to Canada, vulnerable seniors), facilitators must:
 - 2.2.1. supply the library with a satisfactory criminal record with vulnerable sectors check, or
 - 2.2.2. have completed a background check with a reputable partner organization, or
 - 2.2.3. facilitate their program in an area that can be supervised by a library staff member.
 - 2.2.3.1. Areas with closed circuit camera footage may provide sufficient supervision.
- 2.3. Library programs shall be open to cardholders and non-cardholders unless a library card is required to properly administer the program (e.g. seasonal book/cinema kits).
- 2.4. The library will endeavor to ensure programs are inclusive of people from all backgrounds and with diverse abilities.
- 2.5. The library will endeavor to remove financial barriers to programs, though cost recovery may be required in some cases.
 - 2.5.1. Fees may be collected for fundraising events or programs.

3. Other Programs

- 3.1. Library staff may partner with organizations to coordinate or facilitate programs and events.
- 3.2. Organizations or individuals who rent a meeting room at the library may host events and/or programs in their rented space.
 - 3.2.1. Such programs are not considered library programs and are not endorsed by the library.
 - 3.2.2. Advertising for such programs must not include the library’s logo or any indication that the program has the support of the library.

¹ Policy Manual - Grande Prairie Public Library. (n.d.).
<https://gppl.ca/content/download/66114/file/POLICY%20MANUAL%20-%20January%202023.pdf?version=2>