

**Town of Peace River Library Board
MEETING AGENDA
THURSDAY March 11th, 2021 6:00PM
Zoom Meeting**

1) CALL TO ORDER: 6:03 pm

2) WELCOME AND INTRODUCTIONS

Attendance on Zoom: Johanna Downing, Barb Turcotte, Chelsea Friedt, Channing Stenhouse, Erika Park, Emma Anso Absent with regrets: Routh Sault

3) APPROVAL OF AGENDA

2021.03.11.01-Motion to approve agenda. (Park/Downing) Carried.

4) ADOPTION OF MINUTES

2021.03.11.02-Motion to approve February minutes as revised. (Park/Turcotte) Carried.

November meeting minutes were emailed out to be e-voted on tonight.

At approximately 7:20 PM:

2021.03.11.06-Motion to approve November minutes. (Anso/Downing) Carried.

2021.03.11.07- Motion to approve October minutes as presented. (Anso/Downing). Carried.

5) UNFINISHED BUSINESS

A. Volunteer recognition -still in process...

6) NEW BUSINESS

A. New health restrictions – continuing update

B. Request for letter of support – Centre for Equitable Library Access

2021.03.11.03-Motion to send a letter of support for continued funding to CELA. (Park/Turcotte) Carried.

C. Letter of support – Mercer- tabled to April meeting.

7) LIBRARY DIRECTOR REPORT

A. Programs Report -accepted as information.

B. Technical Report – Quarterly (Next in April)

C. Director’s Report-accepted as information

8) FINANCE & RESOURCE DEVELOPMENT

A. **GRANTS** – WAITING ON THE CANADA WORKS GRANT RESULTS; PROVINCIAL FUNDING GRANT DUE IN MID-JUNE- WILL WORK ON THAT

B. **FINANCIAL UPDATE** – BUDGET HAS BEEN APPROVED BY THE TOWN OF PEACE RIVER. SOME DISCUSSION AS WELL.

**Town of Peace River Library Board
MEETING AGENDA
THURSDAY March 11th, 2021 6:00PM
Zoom Meeting**

C. FRIENDS OF THE LIBRARY - MAY HAVE RECRUITED A NEW PERSON, BUT STILL NEED A FEW MORE PEOPLE

GREAT NEWS!- F OF L SUPPORTS SO FAR IN 2020-SOME FURNITURE REPLACEMENT FOR THE LIBRARY DUE TO COVID RESTRICTIONS; NEW PHONE SYSTEM; BARRIER PLACEMENTS FOR COVID PROTOCOL. EXTENSION UNTIL 2023 TO SPEND THE MONIES-WILL LOOK INTO COMPUTER UPGRADING AT A LATER DATE

a. AGM MAY 5TH, 2021 @ 5:30, REGULAR MEETING @ 6:00

9) ADVOCACY & PLANNING

A. Plan of Service – POS and year in review-Channing will work on these for next meeting. She has two groups in mind so far.

10) HUMAN RESOURCES & POLICY

A. Board Evaluation – standing item

B. Policy

i. Emergency Procedures Policy – Johanna to continue to look at this for next meeting.

ii. Working from Home – ACTION ITEM: Barb to make a first draft of this policy then we can schedule a meeting with Stacey Messner later in the spring.

C. By Law -Proposed Bylaw Amendment re: Late Fine Free

Channing shared some information. Discussion followed.

2021.03.11.04-1st reading-Motion to approve changes to library Late Fine Fee in TPRML bylaws. (Friedt/Anso) Carried.

2021.03.11.05-2nd reading-Motion to approve changes to library late fine fee in TPRML bylaws. (Anso/Park) Carried.

-Third reading to be held at our April 8th meeting.

11) INFORMATION:

12) BOARD DEVELOPMENT-tabled until June. Decision will be made then. ACTION ITEM: Channing to look into a facilitator for

13) IN CAMERA

14) NEXT MEETING: April 8, 2021

15) ADJOURN: Motion to adjourn meeting at 7:33 pm (Friedt)

Items Tabled for future consideration

| Item | Date Tabled | Date Completed |
|--------------------------|--------------|----------------|
| A. Board Evaluation | Johanna | |
| B. POS committee meeting | January 2021 | Jan 7 |
| C. | | |