

Town of Peace River Library Board
MEETING MINUTES
Thursday, January 13th, 2022 6:00PM

1) CALL TO ORDER: 6:02pm

2) WELCOME AND INTRODUCTIONS

In attendance: Erika Park, Marc Boychuk, Channing Stenhouse, Cathy Hewko, Alena Rosen, Carson Murphy, Johanna Downing, Chelsey Freidt

3) APPROVAL OF AGENDA

2022.01.13.01 Motion to approve (Murphy/ Park) Carried

4) ADOPTION OF MINUTES

2022.01.13.02 Motion to adopt (Boychuk/ Murphy) Carried

5) UNFINISHED BUSINESS

A. Land and Indigenous Peoples Acknowledgement

- a. **ACTION: Stenhouse to bring statement to AIC on Tuesday (Jan 18) for consultation before adopting for use**

6) NEW BUSINESS

A. New Health Restrictions – **None**

B. Signing Authority

2022.01.13.03 **Motion to remove Erika Park as signing authority and add Marc Boychuk as signing authority (Murphy/Freidt) Carried.**

C. Meeting Location – **Continue meetings over Zoom for Feb 2022 meeting, aim for March 2022 in-person as well as Zoom (subject to change)**

7) REPORTS

A. Director's Report – **Accepted as information**

B. Circulation Report – **Accepted as information**

8) FINANCE & RESOURCE DEVELOPMENT

A. Grants – **See directors report**

B. Financial Update – **See directors report**

C. Friends of the Library - **Next meeting Jan. 19, 2022 @ 5pm via Zoom**

- a. **Casino dates: Apr 23-24, 2022**

9) ADVOCACY & PLANNING

A. Plan of Service

- a. **Preliminary report sent out to Trustees for review and a survey for completion**
- b. **ACTION: All board trustees to complete survey by end of day**
- c. **Johanna and Marc to join working group with library director and library leads to meet next week to build 2022-2024 Plan of Service to present for approval**

10) HUMAN RESOURCES & POLICY

The Peace River Municipal Library is located within Treaty 8 Territory and within Métis Nation of Alberta Region 6. We acknowledge that the Library is on the traditional homeland of the Dane-zaa (Beaver), Nehiyaw (Cree), Dene Tha', and Métis peoples. We commit to providing services that add value to the Indigenous peoples in our community and to ensure Indigenous peoples are welcomed in and represented at the Peace River Municipal Library.

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A. Policy

- a. 6_HR.08.2022 Social Media Policy

**2022.01.13.04 Motion to approve first reading of 6_HR.08.2022 Social Media Policy
(Downing/Murphy) Carried**

**2022.01.13.05 Motion to approve second reading of 6_HR.08.2022 Social Media Policy
(Boychuk/Hewko) Carried**

B. Bylaws – **No new reports**

11) INFORMATION – No new information

12) BOARD DEVELOPMENT

A. **Policy Review**

- a. 1_GM.05.2014 Trustee Orientation & Education – **Accept as reviewed**
b. Library Boards and Councils: Roles and Responsibilities (43 minutes) – **Accept as reviewed**

(1) <https://drive.google.com/file/d/15OMXw8kYmVTR3gCIBABUXpINDo1rPWk2/view>

13) IN CAMERA – No in camera

14) NEXT MEETING:

Thursday, February 10th @ 6 pm

15) ADJOURN: Motion to adjourn at 8:03pm

Items Tabled for future consideration.

Item	Date Tabled	Date Completed
A. Board Evaluation	Sept 2021	
B. Emergency Procedures Policy	June 2021	
C. Technical Service Report – Tabled to March		
D. Programs Report – Tabled to February		
E.		

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