

Town of Peace River Library Board
MEETING MINUTES
Thursday, February 10th, 2022 6:00PM
<https://us06web.zoom.us/j/81847011460>

CALL TO ORDER: 6:05pm

1) LAND AND INDIGENOUS PEOPLES ACKNOWLEDGEMENT

2) WELCOME AND INTRODUCTIONS

In attendance: Erika Park, Johanna Downing, Alena Rosen, Cathy Hewko, Channing Stenhouse, Chelsey Freidt

3) APPROVAL OF AGENDA

2022.02.10.01 Motion to adopt (Park/Hewko) Carried

4) ADOPTION OF MINUTES

2022.02.10.02 Motion to adopt (Downing/Park) Carried

5) UNFINISHED BUSINESS

- A. Land and Indigenous Peoples Acknowledgement – **Channing to reach out to a few other individuals for feedback before adopting final version for use**

6) NEW BUSINESS

- A. New Health Restrictions
 - a. **Effective immediately ERP program has been lifted**
 - b. **Children 12 and under are no longer required to wear masks**
 - c. **Capacity limits have also been lifted**
 - d. **Moving back to in-person events in March (in line with provincial restrictions getting lifted). Will have both take home kits and in-person as a transition period.**
- B. LibPas Annual Survey

2022.02.10.03 Motion to approve 2021 LibPas Annual Survey (Rosen/Hewko) Carried

- C. Sports & Recreation Grant
 - a. Library Appreciation Day (open to public) at the bowling alley on March 10th, 2022

2022.02.10.04 Motion to approve submitting grant application on Monday, Feb 14th to TPR Council (Hewko/Friedt) Carried

- D. Summer Programming
 - a. Pop-up activity based events at different parks around town all summer long. Still working on logistics, will bring forward next meeting
- E. Library Closure – Feb 22nd morning
 - a. Need to close library on Feb 22nd to accommodate staff training. Will open later at 1pm.

2022.02.10.05 Motion to approve closing in the morning of Feb 22nd (Downing/Freidt) Carried

7) REPORTS

- A. Director's Report – **Accepted as information**
- B. Programs Report – **Accepted as information**

The Peace River Municipal Library is located within Treaty 8 Territory and within Métis Nation of Alberta Region 6. We acknowledge that the Library is on the traditional homeland of the Dane-zaa (Beaver), Nehiyaw (Cree), Dene Tha', and Métis peoples. We commit to providing services that add value to the Indigenous peoples in our community and to ensure Indigenous peoples are welcomed in and represented at the Peace River Municipal Library.

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8) FINANCE & RESOURCE DEVELOPMENT

- A. Grants – **See Director’s Report**
- B. Financial Update – **See Director’s Report**

2022.02.10.06 Motion to approve information (Downing/Rosen) Carried

- C. Friends of the Library
 - a. Next meeting: February 16, 2022 @ 5pm via Zoom
 - b. Casino dates: April 23-24, 2022

9) ADVOCACY & PLANNING

- A. Plan of Service

2022.02.10.07 Motion to approve Plan of Service as presented (Park/Hewko) Carried

10) HUMAN RESOURCES & POLICY

- A. Policy
 - a. 2_FS.01.2022 Vision, Mission, & Values

2022.02.10.08 Motion to approve 2_FS.01.2022 Vision, Mission, & Values in place of 2_FS.01.2012 & 2_FS.02.2012 (Rosen/Freidt) Carried

2022.02.10.09 Motion to rescind 2_FS.01.2012 & 2_FS.02.2012 (Downing/Hewko) Carried

- B. Bylaws

11) BOARD DEVELOPMENT

- A. Alberta Library Trustees Association – **Recommend reviewing Trustee Toolkit to determine if this is a valuable resource for our trustees**
 - a. www.librarytrustees.ab.ca

12) IN CAMERA – No in camera

13) NEXT MEETING:

Thursday, March 10th @ 6 pm

14) ADJOURN: Motion to adjourn at 7:35pm

Items Tabled for future consideration.

Item	Date Tabled	Date Completed
A. Board Evaluation	Sept 2021	
B. Emergency Procedures Policy	June 2021	
C. Technical Service Report – Tabled to March		
D. Circulation Report – Tabled to April		

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E. Policies: Circulation Continuing Education Staff Orientation Dress Code Library Trustees		
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