

**Town of Peace River Library Board**  
**Minutes**  
**May 12<sup>th</sup>, 2022 6:00 PM**  
<https://us06web.zoom.us/j/81847011460>

**1) CALL TO ORDER 6:07**

**2) LAND AND INDIGENOUS PEOPLES ACKNOWLEDGEMENT**

**3) WELCOME AND INTRODUCTIONS**

**In attendance:** Johanna Downing, Alena Rosen, Channing Stenhouse, Sherry Peterson, Pricilla Lalonde

**Regrets:** Marc Boychuk, Chelsey Freidt

**4) APPROVAL OF AGENDA**

2022.05.13.01 Motion to adopt with change D. Signing authority (Downing/Rosen) Carried

**5) ADOPTION OF MINUTES**

22022.05.12.02 Motion to adopt (Downing/Rosen) Carried

**6) UNFINISHED BUSINESS**

**7) NEW BUSINESS**

A. 2021 Financial Review with Cheri Peterson, CPA, CA at MNP

2022.05.12.03 Motion to accept financial review (Downing/Hewko) Carried

**8) REPORTS**

A. Director's Report - Accepted as Information

B. Programs Report – Accepted as Information

**9) FINANCE & RESOURCE DEVELOPMENT**

A. Grants – Accepted as Information

a. Canada Summer Jobs

b. Alberta Culture Days

B. Financial Update – Accepted as Information

C. Friends of the Library – Accepted as Information

a. Casino

b. AGM - May 18<sup>th</sup> @ 5 pm via Zoom

D. Signing Authority

2022.05.12.04 Motion to accept Cathy Hewko as signing authority. (Downing/Rosen) Carried

2022.05.12.05 Motion to remove Johanna Downing as signing authority. (Hewko/Rosen) Carried

**10) ADVOCACY & PLANNING**

A. Board Member Recruitment

a. New Board Member Application

**11) HUMAN RESOURCES & POLICY**

*The Peace River Municipal Library is located within Treaty 8 Territory and within Métis Nation of Alberta Region 6. We acknowledge that the Library is on the traditional homeland of the Dane-zaa (Beaver), Nehiyaw (Cree), Dene Tha', and Métis peoples. We commit to providing services that add value to the Indigenous peoples in our community and to ensure Indigenous peoples are welcomed in and represented at the Peace River Municipal Library.*

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A. Policy

a. 4\_OP.01.2022 Emergency Response Policy

2023.05.12.06 First Reading - Motion to approve the Emergency Response Policy (Downing/Rosen) Carried

2022.05.12.07 Second Reading - Motion to approve ERP (Downing/Rosen) Carried

(1) Subcommittee to review Emergency Response Policy

ACTION: Cathy and Alena to review Emergency Response & Prevention Plan

a. Policy 9 99 Emergency Procedures

2022.05.12.08 Motion to rescind Policy 9 99 Emergency Procedures (Downing/Hewko) Carried

b. Bylaws (Standing Item)

**10) BOARD DEVELOPMENT**

INFORMATION PROVIDED ON OPPORTUNITIES FOR BOARD TRAINING

**11) IN CAMERA**

2022.05.12.09 Motion to go into camera (Downing/Hewko) Carried

2022.05.12.10 Motion to go out of camera (Rosen/Downing) Carried

2022.05.12.11 Motion to recommend Priscilla Lalonde to the TPRLB (Rosen/Downing) Carried

**12) NEXT MEETINGS**

Thursday, June 9<sup>th</sup> @ 6 pm with Louisa Robison, MLIS, CEO at Peace Library System

**13) ADJOURN: 7:18pm**

**Items Tabled for future consideration.**

Item	Date Tabled	Date Completed
A. Board Evaluation	Sept 2021	
B. Emergency Procedures Policy	June 2021	May 12, 2022
C. Technical Services Report – Tabled to June		
D. Policies: Circulation Dress Code Library Trustees		
E. Circulation, Programs, & Technical Services Reports due in September		

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