

Town of Peace River Library Board
MEETING MINUTES
April 20, 2023 6:00PM

- 1) **CALL TO ORDER:** 6:08pm
- 2) **LAND AND INDIGENOUS PEOPLES ACKNOWLEDGEMENT**
- 3) **WELCOME AND INTRODUCTIONS**

In attendance: Marc Boychuk, Jennifer Willox, Cathy Hewko, Priscilla Lalonde, Channing MacDonald.

Regrets: Chelsey Friedt, Dianne Lavoie

- 4) **APPROVAL OF AGENDA**

2023.04.20.1 Motion to adopt agenda with addition 7.A. d) Pride Mail (Lalonde/Willox) Carried

- 5) **ADOPTION OF MINUTES**

23.04.20.2 Motion to adopt the minutes from February 2023 (Willox/Lalonde) Carried.

23.04.20.3 Motion to adopt minutes from March 2023 with spelling correction of Priscilla Lalonde's name. (Willox/Hewko) Carried.

- 6) **UNFINISHED BUSINESS**

- 7) **NEW BUSINESS**

- A. Library Training/Adjusted Hours

- a. May 16, June 14, June 29, August 1 – Open 1-5 pm

Information provided for the dates above. May 16- Biannual Safety Meeting; June 14 - Blanket Exercise; June 29 – Training; August 1 – Library Games

- b. Summer Hours

Motion to adjust to summer hours with closure on Saturdays for July and August. (Hewko/Lalonde) Carried.

- c. The Library Games – Team Building

Information provided. Other libraries are challenged to a variety of fun and team building tasks. Board members are invited to participate this year which will be taking place on August 1. Specifics to follow as the date approaches.

- d. Pride Mail

Library would like to support the Peace River Pride Society by allowing them to get their mail through the library.

- 8) **REPORTS**

- A. Director's Report– Accepted as information
- B. Programs Report – Accepted as information

- 9) **FINANCE & RESOURCE DEVELOPMENT**

- A. Financial Update

2023.04.20.5 Motion to accept information and follow up on vote for the 5-year budget plan with the TPR. (Hewko/Willox) Carried.

The Peace River Municipal Library is located within Treaty 8 Territory and within Métis Nation of Alberta Region 6. We acknowledge that the Library is on the traditional homeland of the Dane-zaa (Beaver), Nehiyaw (Cree), Dene Tha', and Métis peoples. We commit to providing services that add value to the Indigenous peoples in our community and to ensure Indigenous peoples are welcomed in and represented at the Peace River Municipal Library.

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- B. Grants
 - a. Alberta Culture Days
Submitted grant application in March. Waiting to hear back.
 - b. Provincial Operating Grant – June 15
- C. Friends of the Library – AGM May 17. Board member will attend.

10) ADVOCACY & PLANNING

- A. BYLAW OFFICERS
Discussion regarding housing bylaw officers in library.

11) HUMAN RESOURCES & POLICY

- A. Policy
 - a. 7_F.03.2023 Board & Staff Reimbursement
2023.04.20.06 Motion to revoke old policy 7_F.03.2014 and accept policy 7_F03.2014 as presented. (Lalonde/Willox) Carried.
- B. Bylaws – Tabled
- C. Library Director Review

ACTION: Marc to share information he has compiled with Jennifer who will prepare a Pilot Library Director Review and conduct interviews by May 31. The Board will review in June.

12) BOARD DEVELOPMENT

- A. Board Development
Channing will forward any Library Trustee/Board training opportunities for to Board members.
Board members are invited to join in the Blanket Exercise June 14 from 10am-12pm. Members will need to register.
Board members are invited to join in Homelessness 101 training June 29 from 9am-12pm.

13) IN CAMERA - None

Items discussed in camera are considered confidential and are not to be discussed outside of those present during the in-camera session. Any members joining the in-camera session are prohibited from recording the session. Those who are joining the session virtually must ensure that they are doing so with adequate privacy to ensure no other persons are privy to the conversation

14) NEXT MEETING: May 11, 2023 @ 6 pm

15) ADJOURN: Motion to adjourn (Lalonde/Willox) Carried.

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