

**Town of Peace River Library Board  
MEETING MINUTES  
THURSDAY December 13, 2018 6:00PM  
Penn West Room**

Ruth Sault, Genna Davidge-Smith, Johanna Downing, Barb Turcotte, Chelsea Ferguson  
Regrets – Emma Anso

- 1) CALL TO ORDER 6:02PM**
- 2) WELCOME AND INTRODUCTIONS**
- 3) APPROVAL OF AGENDA - 01.2018.12.13 Motion -Accept Agenda (Davidge-Smith, Sault) – Approved**
- 4) ADOPTION OF MINUTES**
  - a. November 8, 2018 – **02.2018.12.13 Motion – Accept with edits (Downing, Sault) - Approved**
- 5) UNFINISHED BUSINESS**
- 6) NEW BUSINESS**
- 7) LIBRARY DIRECTOR REPORT**
  - a. Programs Report. – Excepted for information as presented
  - b. Director’s Report – Excepted for information as presented
- 8) FINANCE & RESOURCE DEVELOPMENT**

Membership revenue a little lower than expected, board will develop a plan for membership drive at goal setting meeting. **03.2018.12.13 Motion – Accept as information as presented (Ferguson, Downing) Approved**
- 9) ADVOCACY & PLANNING – TO BE DISCUSSED AT THE BOARD PLANNING SESSION**
- 10) HUMAN RESOURCES & POLICY**
  - a. **HUMANS RESOURCES POLICY - .03.2019.01.10 Motion (Davidge-Smith, Downing) first reading 6\_HR.01.2019- with edits- Sick days not paid out and adding break policy - Approved**
  - b. **BREAK POLICY – added to 6\_HR.01.2019**
- 11) INFORMATION:** FoL Meeting updates – Excepted for information as presented
- 12) BOARD DEVELOPMENT-** Scheduled for January 31, 2019
- 13) IN CAMERA**
- 14) NEXT MEETING:** January 10, 2019
- 15) ADJOURN:** 7:31pm