

**Town of Peace River Library Board**  
**MEETING AGENDA**  
**THURSDAY, May 10th 2018 6:00PM**  
**Penn-West Meeting Room, Library**

**In Attendance:** Channing Stenhouse, Genna Davidge-Smith, Barb Turcotte, Johanna Downing, Beverly Shewchuk, Ruth Soult, Chelsea Ferguson

**Regrets:** Emma Anso, Julia Cestra-de Vries

**1. CALL TO ORDER - 6:00 pm**

**2. WELCOME AND INTRODUCTIONS**

**3. APPROVAL OF AGENDA**

2018-05-10-01 Motion to accept agenda as presented (Downing, Turcotte)

Carried

**4. ADOPTION OF MINUTES**

4.1. Motion to accept the minutes from April 12, 2018 deferred – no minutes available

**5. UNFINISHED BUSINESS**

5.1. PoS **(A&P)** Johanna

Staff and board review of Community Planning Committee data and development of PoS. Editorial stage of process has begun and Johanna, Channing and Cindy are working on first draft. Community review of PoS slated for May 31, 2018 6pm to 7pm, staff and board welcome

**6. NEW BUSINESS**

6.1. Grievance policy to be sent to Stacey Messner for review and input.

2018-05-12-02 Motion to be sent grievance policy to Stacey Messner for review and input  
(Turcotte, Downing)

Carried

Request for Google drive information be sent to Chelsey and Ruth

**7. LIBRARY DIRECTOR REPORT**

7.1. Director's Report.

2018-05-12-03 Motion to accept director report as information (Turcotte, Ferguson)

Carried

Suggestion that an addition be made to agenda on regular basis-Staff Update

**8. FINANCE & RESOURCE DEVELOPMENT**

**9. ADVOCACY & PLANNING**

9.1. Planning Plan of Service (Johanna)- reviewed 5.0 Unfinished Business

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**10. HUMAN RESOURCES & POLICY**

10.1 Harassment Policy –

Feedback provided to Channing – further clarification required from Stacey Messner

10.2 By-law – 3<sup>rd</sup> reading for Definitions – Me Library

Deferred to June 14, 2018 meeting

**11. IN CAMERA -**

**12. INFORMATION**

**13. BOARD DEVELOPMENT:**

**14. NEXT MEETING:**

**15. ADJOURN – 7:30pm (Downing)**

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**Motion to approve Director's Relocating and Cell Phone Allowance Policy and Procedure**

"I, Julia Cestra-de Vries, motion to approve Director's Relocating and Cell Phone Allowance Policy and Procedure

"I Genna Davidge- Smith 2<sup>nd</sup> the motion to approve Director's Relocating and Cell Phone Allowance Policy and Procedure

In favor: (Anso, Turcotte, Downing)