

**Town of Peace River Library Board
Minutes
May 11th, 2023 6:00 PM
Peace River Municipal Library & Zoom
Large Meeting Room**

1) CALL TO ORDER - 6:03 PM

2) LAND AND INDIGENOUS PEOPLES ACKNOWLEDGEMENT

3) WELCOME AND INTRODUCTIONS

In attendance: Channing Stenhouse, Marc Boychuk, Priscilla Lalonde, Dianne Lavoie, Jennifer Willox, Cathy Hewko. Regrets: Chesley Freidt. Guests: Cheri Peterson

4) APPROVAL OF AGENDA

2023.05.11.01 Motion to approve the agenda with additions – Lalonde/Willox

5) ADOPTION OF MINUTES

2023.05.11.02 Motion to approve the minutes of April 20, 2023 – Lavoie/Willox

6) UNFINISHED BUSINESS - none

7) NEW BUSINESS

- a. Financial Review 2022 with Cheri Peterson from MNP

2023.05.11.03 Motion to approve the Financial Review 2022 - Lalonde/Boychuk

- b. Minister's Awards for Excellence – Discussion

Action Item: Channing to prepare application regarding Summer Book Blast for next board meeting.

8) REPORTS

- A. Director Report - accepted as information
- B. Circulation Report - accepted as information

9) FINANCE & RESOURCE DEVELOPMENT

- A. Financial Update - minor increase from province, all going well

2023.05.11.04 Motion to approve the financial update – Lavoie/Lalonde

- B. Friends of the Library – AGM May 17th @ 5 pm: Marc will attend

10) ADVOCACY & PLANNING

- A) UPDATE ON 5 YEAR PLAN – WE WERE ONLY APPROVED FOR 1 YEAR. TOWN STAFF SAID THEY WOULD NOT BE BRINGING THE 5-YEAR PLAN FORWARD. NEXT STEPS?**

ACTION ITEM: MARC WILL DISCUSS WITH CAO, CHANNING WILL ATTEND MEETING.

11) HUMAN RESOURCES & POLICY

- A. Policy 6_HR.01.2023 Human Resources

2023.05.11.05 Motion to approve updated policy – Hewko/Lavoie

- B. **Director Review** - Discussion Site Assessment and Director Review- Jennifer has had one interview, with more to follow. Deadline for interviews to be completed by May 26, 23.

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Action item: Jennifer will conduct interviews, compile, and meet with Channing. Review will be presented at next board meeting.

12) BOARD DEVELOPMENT

13) IN CAMERA

14) NEXT MEETINGS - June 8th, 2023 @ 6 pm

15) ADJOURN - 7:10 PM